
 <p><i>Student Transportation</i> Services of Thunder Bay</p>		Practice Document #: STS-ELG-001.02 Transportation Eligibility	
Category: Eligibility	Document Creation Date: September 2011	Document Last Revised: January 2017	Page 1 of 3

Statement	<p>Based on the eligibility policy (of member Board) where the student attends, STSTB will arrange transportation to and from the student's primary address unless otherwise noted by parent/guardian.</p>
Practice	<p>Students may access transportation services if their primary address is within the school's attendance boundary, at a distance of more than:</p> <ul style="list-style-type: none"> • JK/SK over .4 km <ul style="list-style-type: none"> ○ Parents of Kindergarten students may request transportation under the .4km. Requests are to be submitted to the Principal or STSTB • Gr. 1 to Gr. 3 over .8 km (1/2 mile) • Gr. 4 to Gr. 8 over 1.6 km (1 mile) • Secondary students over 1.6 km (1 mile) <p>For requests for exceptions to eligibility please see Courtesy Transportation</p> <p>A student's address is his/her legal and permanent place of residence. The address of a caregiver or day care is not considered a primary address. Transportation may be provided from an alternate address providing it fits the criteria. See STS-ELG-003 Alternate Address Requests.</p> <p>Distance Measurements:</p> <ol style="list-style-type: none"> 1. All measurements for transportation purposes will be determined by STSTB using STSTB's routing software. 2. The measurement of the walking distance is from the

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	<p>closest point of the property line of the student to the property line of the school.</p> <p>Other Eligibility Criteria</p> <ol style="list-style-type: none"> 1. Students may be transported for safety (hazards) reasons rather than distance where deemed appropriate in identified hazards in transportation software. See STS-SAF-006 Child Safety Zones (Hazardous Areas). 2. Students with physical or mental handicaps may be eligible for transportation upon recommendation of the Special Education Department. See STS-ELG-013 Specialized Transportation. 3. Subject to Superintendent approval, transportation may be provided for students not otherwise qualifying for transportation privileges. A certificate from a qualified medical practitioner may be required should the student not be able to walk to school because of physical or health reasons. See STS-ELG-013 Specialized Transportation. <p>The School must:</p> <ul style="list-style-type: none"> • Inform the parent at time of registration of the eligibility criteria. At registration ask if transportation is to be set up from primary address or sitter or day care. • Inform STSTB via STSTB’s web-based software of a new student.
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	<ul style="list-style-type: none"> • Maintain accurate data in the student data system (Trillium). <p>STSTB must:</p> <ul style="list-style-type: none"> • Verify the address of each student, evaluate the eligibility between the primary residence, sitter/day care and the school. Inform the school if the student does not meet the requirements. • Send the information back to the school via STSTB’s web-based software (see STS-GEN-002 Request for Transportation) • In June of every year provide each new JK student information regarding their new transportation arrangements. • Make available the transportation arrangements for all mainstream students through the controlled access ‘Parent Portal’ found on the consortium public website: www.ststb.ca
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